

U.T. Administration of
Dadra & Nagar Haveli, Daman & Diu
Office of the Member Secretary (RKS),
Shri Vinoba Bhave Civil Hospital

No.MS/RKS/VBCH/AIC.CAFT/2015/51/1362

Silvassa.

Date: 29/09/2023

Limited Tender Inquiry

The Member Secretary (RKS), Shri Vinoba Bhave Civil Hospital, Dadra & Nagar Haveli, Silvassa on behalf of President of India, invites sealed tender for Running of Cafeteria (Restaurant) situated in the Advance Imaging Centre of Shri Vinoba Bhave Civil Hospital, Dadra & Nagar Haveli, Silvassa for serving all types of snacks and meals etc. so as to reach on or before **16/10/2023** upto 15.00 hours by Post/Courier or deposit in to the tender box kept in the office of the undersigned.

Sr. No.	Particulars	Minimum Monthly Rent	EMD (Earnest Money Deposit)	Tender Fees (Non-Refundable)
1.	Running of Cafeteria (Restaurant) situated in the Advance Imaging Centre at Shri Vinoba Bhave Civil Hospital, Silvassa for serving all types of snacks and meals etc.	₹.40,000/-	₹.1,00,000/-	₹.1,000/-

The tender can be downloaded from www.dnh.nic.in and www.vbch.dnh.nic.in website from **29/09/2023** upto **16/10/2023**. Bid submission should be done along with Tender Fees/EMD in original by R.P.A.D./ Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay.

1. The EMD and Tender Fees should not be forwarded by cash.
2. The Tender Fees will be accepted only in form of Demand Draft/Bankers Cheque of any Nationalized or Scheduled Bank of India payable in Silvassa.

3. The EMD will be accepted in form of FDR / Demand Draft / Bankers Cheque or Bank Guarantee from any Commercial Banks in an acceptable form payable at silvassa in favor of under signed.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.

Sd/-

Member Secretary

Rogi Kalyan Samiti

Shri Vinoba Bhawe Civil Hospital

“Tel.No.0260-2642940, 2640615”

e-mail ID : svbch.sil@gmail.com

Copy to :-

- 1) CPO, DNHD/DD, Silvassa for wide publicity in Newspapers.
- 2) I.T. Department, D&NH, Silvassa with a request to publish in Website.
- 3) Website In-Charge, Shri VBCH, Silvassa to publish in VBCH Website.
- 4) Accounts Section (RKS), Shri VBCH, Silvassa for information.

U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI,
OFFICE OF THE MEMBER SECRETARY (RKS),
SHRI VINOBA BHAVE CIVIL HOSPITAL,
SILVASSA

Terms and Conditions for the “**Running of Cafeteria (Restaurant) situated in the Advance Imaging Centre at Shri Vinoba Bhave Civil Hospital, Silvassa for all types of snacks and meals etc.**”

Terms and Conditions

General :

1. The L1 agency is also directed by the undersign to make a Coffee and Snack counter in the hospital premises and the cost of the setup will be in the scope of the bidder, no additional charges will be paid by the department.
2. Please read the Terms & Conditions carefully before filling up the document incomplete Tender Documents will be rejected.
3. Before submitting the tender, details of documents to be attached may be verified from the Check List given on page number.....of the Tender Document.
4. The bidders, who download the Tender Document from website, are required to submit a separate demand draft towards the cost of the Tender Document. **THIS DEMAND DRAFT IS REQUIRED TO BE SUBMITTED WITH THE TECHNICAL BID.** Downloaded Tender Documents submitted without demand draft towards the cost of Tender Document shall be rejected.
5. The Tenderer must write the name & complete postal address of the bidding firm on the reverse side of the Demand Draft(s).
6. All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender. Duty filled in tender form should be supported by “Letter of Transmittal” as at Annexure-I of the Tender Document.
7. Tender shall be submitted in Rogi Kalyan Samiti official tender form only. If submitted in any other manner, the same shall be summarily rejected. No bidder shall be issued more than one Tender Form.

8. Tenders received without the prescribed Earnest Money Deposit (EMD) of **(Rupees One Lakhs only)** shall be rejected.
9. The services to be rendered by the contractor must not be altered by the bidder.
10. The bidder has to provide 24 hours canteen services.
11. No paper shall be detached from the Tender Document.
12. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein, otherwise the Tender is liable to be rejected.
13. The Financial bids submitted by all bidders should be valid for a minimum period of six months from the date of opening of Technical Bids.
14. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
15. The RKS reserves the right to reject any or all the tenders without assigning any reason.
16. The RKS reserves the right to change any condition of the tender before opening of the Technical Bids.
17. The successful bidder will have to enter into an agreement with the RKS (as per draft agreement given in Annexure-II before taking charge of the Restaurant and commencement of the Restaurant work.
18. Canvassing in any form will make the tender liable to rejection.

ELIGIBILITY CONDITIONS/GUIDELINES FOR EVALUATION OF TECHNICAL BIDS

19. Basic Eligibility:

- a) The application should be in catering business (excluding beverage and snacks services) for a minimum period of five year as on 31.03.2023.
- b) Experience of running successfully the catering services during the last five years ending 31.03.2023 as per following:
 - 3 similar completed works each having not less than 100 persons on its dining strength.
 - 2 similar completed works each having not less than 200 persons on its dining strength.

- 1 similar completed works each having not less than 300 persons on its dining strength.

Similar nature of work means the running of the Restaurants/messes of institution/ organizations/ companies/guest houses.

- c) Average Financial Turn-Over (Gross)
The bidder's average annual financial turnover (gross) in catering services during the last three financial years, i.e. 2020-2021, 2021-2022, 2022-2023, duly audited by CA should not be less than 35 Lakhs. Year in which no turnover is shown would also be considered for working out the average.
 - d) Financial Solvency
The bidder should have a solvency of 30% of the cost of the work. A certificate to this effect may be enclosed from the banker.
 - e) Performance Certification.
The bidders performance, as per format at Annexure- III for each work completed in the last three years and in hand should be certified by a responsible person from the concerned organization. The certificate should also indicate the compliance of statutory requirements.
 - f) Tenders received without proper documents, including demand draft, shall be summarily rejected.
1. The initial criteria prescribed in Para 18 above, in respect of years of operation in the business, experience of similar class of work completed and financial turnover will first be scrutinized and the applicant's eligibility for empanelment for the work will be determined.
 2. The above may be followed by the visit of Team of Rogi Kalian Samiti to the sites of the contractor to inspect the site (s) at present contract (s) for on-the-spot first hand information regarding the quality of food and services provided etc.
 3. On the basis of 1 and/or 2 above the financial bids will be opened.

GUIDE LINES FOR SUBMISSIONS OF TENDER

20. The is to be submitted in Two Bid System :-

Technical Bid :

- (i) Sealed Technical Bid, along with a Tender Fee & EMD drawn in favour of Member Secretary Rogi Kalyan Samiti, payable at Silvassa, towards Tender Fee & Earnest Money Deposit (Technical Bid, Tender Fee & EMD in one sealed envelope super-scribed **“TECHNICAL BID FOR RUNNING OF CAFETERIA (RESTAURANT) SITUATED IN THE ADVANCE IMAGING CENTRE AT SHRI VINOBA BHAVE CIVIL HOSPITAL,**

SILVASSA” Tender Document received without Tender Fee & EMD will be summarily rejected.

Commercial Bid :

- (ii) Sealed Financial Bid placed in a separate envelop super-scribed: **“FINANCIAL BID FOR RUNNING OF CAFETERIA (RESTAURANT) SITUATED IN THE ADVANCE IMAGING CENTRE AT SHRI VINOBA BHAVE CIVIL HOSPITAL, SILVASSA”**

21. The above mentioned two sealed envelopes should bear the name and complete postal address of the bidder along with contact details. Sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelope super-scribed **“BID FOR RUNNING OF CAFETERIA (RESTAURANT) SITUATED IN THE ADVANCE IMAGING CENTRE AT SHRI VINOBA BHAVE CIVIL HOSPITAL, SILVASSA”** This bigger envelope bearing the name & complete postal address of the bidder should be addressed to the Purchase & Tender Department on 4th Floor, College of Nursing Building, Shri Vinoba Bhave Civil Hospital Campus, Silvassa and it should reach on or before 3.00 pm on **16.10.2023**. Tenders received after due date & time shall not be accepted.

OPENING OF BIDS :

22. The Technical Bids will be opened on same day if possible in Office of Member Secretary (RKS) in the presence of such bidders who may wish to be present, either in person or through their authorized representatives (duly supported with authorization letter).
23. The Financial Bids of only technically acceptable tenders (as mentioned in Para 18 above) will be opened for further consideration. The decision of the RKS in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the RKS.
24. EMD of the unsuccessful bidders will be returned, without interest, within a period of three months from the date of award of contract to the successful bidder.

EVALUATION OF FINANCIAL BIDS OF THE TECHNICALLY QUALIFIED BIDDERS

25. The **Highest Rent** quoted by the bidder shall be awarded the work of contract.

PERIOD OF CONTRACT :

26. The contract for Restaurant Services shall remain valid initially for a period of **Three Years**, however, in order to evaluate the performance and services of the Contractor, the contract will have probationary period of three months. The contract for the remaining 33 months will be confirmed only if the services and quality of items served by the contractor are found satisfactory during the probationary period.
27. **The three-years contract period** is subject to renewal by Rogi Kalyan Samiti on satisfactory performance on mutually agreed terms and conditions for a further period of one year or till such time mutually agreed to or till the fresh tender is finalized.

FORFEITURE OF EMD

28. EMD of the successful bidder shall be liable to be forfeited if the contractor does not fulfil any of the following conditions:
- i. An agreement is not signed in the prescribed form within ten days of the receipt of the Letter of Award of the Contract.
 - ii. The Contractor does not start the restaurant services within seven days of the stipulated date for non-commencement of restaurant services.
29. If the successful bidder withdraws or alters the terms of the tender during this period, the Earnest Money Deposit shall be forfeited.

SECURITY DEPOSIT

30. The successful bidder will be required to submit to the Rogi Kalyan Samiti Fixed Deposit Receipt (in original)/ Bank Guarantee made in favour of Rogi Kalyan Samiti, Six Months Rent as Deposit on account of Performance Security. The Fixed Deposit Receipt/ Bank Guarantee should be renewed from time to time & will be retained by RKS for the entire period of the contract and on termination of the contract; RKS will refund to the same contractor.
31. If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the Tender, Letter of Award for the Contract and the agreement signed by the Contractor with RKS, the Security Deposit will be forfeited without prejudice to the Rogi Kalyan Samiti & the right to proceed against the contractor for any additional damages that RKS suffers as a result of the

breach of the aforesaid terms and conditions.

ELECTRICITY AND WATER CHARGES

32. The Contractor will not be required to pay to the electricity & water charges.

STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)

33. The Contractor shall be responsible for engaging adequate number of trained/semi-trained manpower required for providing good Restaurant services.
34. The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases.
35. The Contractor will, prior to the commencement of the operation of contract, make available to Rogi Kalyan Samiti the particulars of all the employees who will be deployed at the Rogi Kalyan Samiti premises for running the Restaurant. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.
36. The Contractor shall be responsible for timely payment of wages to his/her workers as per Minimum Wages Act of Government and fulfill all other statutory obligations, such as, Provident Fund, ESI, and Service Tax etc. in force from time to time.
37. The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.
38. Employment of child labour is strictly prohibited under the law. Therefore, the Contractor will not employ any child.
39. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the RKS by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims for damages to the RKS. As a result of the acts of the Contractor, if the RKS is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to RKS or RKS reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the

amount of Security Deposit of the Contractor lying with RKS.

40. The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc.
41. The Contractor shall at all times keep indemnified the principal employer, namely, Rogi Kalyan Samiti, Member Secretary and its officers and designated concerned staff for and against all third party claims whatsoever (including property loss and damage, personal accident, injury or death of any person) and/or the owner and the Contractor shall at his/her own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act / Fatal Accident Act, Personal Injuries, Employees State Insurance Act, PF Act, etc. in force from time to time.
42. The Restaurant staff shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
43. The Contractor shall be personally responsible for conduct and behaviour of his staff and any loss or damage to RKS moveable or immovable property due to the conduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within 48 hours of intimation by Rogi Kalyan Samiti. The decision of the Rogi Kalyan Samiti, Member Secretary in this regard shall be final and binding on the Contractor.
44. The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract.
45. The Contractor shall keep the Restaurant and its surrounding areas clean and up to date sanitation every day after the services are over. The cleaning includes cleaning of kitchen, Restaurant hall, floor, counter, benches, tables, chairs, etc. Rogi Kalyan Samiti will have 24-hour access to inspect the Restaurant premises at any time for ensuring the cleanliness and hygienic conditions of the Restaurant's kitchen and dining hall premises
46. Rogi Kalyan Samiti reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the Restaurant. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended to by the Contractor.

47. The Contractor shall get the prices of all items approved by Rogi Kalyan Samiti and no changes, what-so-ever shall be made without prior written approval of Rogi Kalyan Samiti.

OTHER OBLIGATIONS OF THE CONTRACTOR

48. The Contractor will use only branded raw material for preparation of items. The permissible brands of various items are given in Annexure-IV.
49. The RKS will provide to the Contractor space for storing raw material, kitchen space for cooking and preservation of perishable items, sitting and serving space, etc. free of cost. The RKS shall also provide tables and chairs in the serving area (list enclosed).
50. Care must be taken to ensure that, while carrying out the work, no fittings, fixtures, furnishings, equipments provided by the RKS are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the Contractor, failing which the same will be got done by Rogi Kalyan Samiti at the contractor's risk and cost. In this regard, the decision of the designated officer of Rogi Kalyan Samiti shall be final and binding on the Contractor.
51. All work shall be carried out with due regard to the convenience of Rogi Kalyan Samiti. The orders of the concerned authority shall be strictly observed.
52. The successful bidder is required to provide RO system for drinking water at free of cost for all customers ,and packaged drinking mineral water or any other packaged food material procured from the premises outside (including soft drinks) or any other items, at the rate not exceeding the MRP of such items. The contractor shall give 25% discount on all items to hospital staff.
53. The Contractor shall install electronic fly-kill / insect repellent equipment, emergency lighting / gas and fuel supply at his own cost.
54. Storing/supply/sale and consumption of drugs, alcoholic drinks, cigarettes, gutka, pan masala, tobacco or any other items of intoxication are strictly prohibited in the campus, including Restaurant. Any breach of such restrictions by the Restaurant Contractor will attract deterrent action against the Contractor as per statutory norms.
55. No minimum guarantee will be furnished to the Contractor towards consumption of food items.
56. The workers employed by the Contractor shall be directly under the

supervision, control and employment of the Contractor and they shall have no connection what-so-ever with Rogi Kalyan Samiti, Member Secretary shall have no obligation to control or supervise such workers or to take any action against them except as permissible under the law. Such workers shall also not have any claim against Rogi Kalyan Samiti for employment or regularization of their services by virtue of being employed by the Restaurant Contractor, against any temporary or permanent posts in Rogi Kalyan Samiti.

60. The Contractor shall ensure that either he/she himself/herself or his/ her representative is available for proper administration and supervision at the works to the entire satisfaction of RKS.
61. The Contractor will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, cupboards, racks, utensil stands, double sink, work table, etc., in sufficient quantity as needed to maintain the Restaurant services.
62. The Contractor shall not use the Restaurant premises for any other activity except for the purpose for which it has been provided for.

PAYMENT

63. The successful tenderer shall enter into an agreement with Member Secretary, Rogi Kalyan Samiti, Shri Vinoba Bhave Civil Hospital, Silvassa within 10 days from acceptance of the work order and shall pay monthly rent in advance which has been fixed by the department.
64. In case of the failure in making the payment of lease rent one month in advance, penal interest at the rate of 12% per annum or as may be prescribed from time to time will be charged for a maximum period of two months from the due date of payment with written permission from the Member Secretary, RKS to allow such extension which shall not exceed two months from due date of payment.
65. In case the lessee fails to make payment of the annual rent along with interest as above within 2 months from the commencement of the particular year, the lease agreement shall be terminated and the security deposit will be forfeited. In such cases, the lessee shall not have any claim on any investment made in the leased property and the same shall become the property of RKS. However the Chairperson/Member Secretary may at his discretion, allow further extension to pay the annual rent with interest in case convincing reasons are there to delay the payment of rent.

TERMINATION OF THE CONTRACT

- 66 The Contract can be terminated by either party, i.e., Rogi Kalyan Samiti or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made.

However, Rogi Kalyan Samiti reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. Rogi Kalyan Samiti decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.

67. On termination of the contract, the Contractor will hand over all the equipments/furniture/articles etc., supplied by Rogi Kalyan Samiti, in good working condition, back to Rogi Kalyan Samiti.
68. If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the date of taking over charge of the Restaurant services, Rogi Kalyan Samiti reserves the right to terminate the contract without giving any notice and initiate appropriate necessary action in the matter for making alternate arrangements.

PENALTY

69. If the supplier fails to perform the services within the time period(s) specified in the contract. The Agency shall, without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a penalty of 0.5% of the total value of the order per week will be imposed subject to a maximum of 10% of the total value of the order. Once the maximum is reached the agency may consider termination of the contract.
70. If RKS is not satisfied with the quality of eatables served, services provided or behaviour of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the Rogi Kalyan Samiti will be at liberty to take appropriate necessary steps as deemed fit.

JURISDICTION

- 71 All legal disputes between the parties shall be subject to the jurisdiction of the courts situated in Dadra & Nagar Haveli only.

**CHECK LIST OF DOCUMENTS TO BE ATTACHED
WITH TECHNICAL BID**

Sr. No.	Document /Certificate	Uploaded & Enclosed (Yes/No)	Attached at Page No.
1.	PAN No.		
2.	GST Registration.		
3.	CA Certified Turnover Certificate		
4.	Shop Establishment Certificate.		
5.	3 similar nature of work means the running of the corporate cafeteria services works 1000 employees/visitors on its dining strength.		
6.	Assessment Order (Certificate) for the last three years		
7.	Valid Food Licence photocopies		
8.	Signature of the bidder or his/her authorized signatory on each page of the Tender Document as acceptance of the terms and conditions contained in the Tender Document.		
9.	Documentary evidence in support of the following: <ul style="list-style-type: none"> • Number of years of having run Restaurants in the offices / organizations /hospitals/places of public utility/ institutions/educational institutions along with number of persons availing the services offered by the contractor; • List of institutions/organizations (with complete postal addresses) served in the past and list of institutions/organizations where presently providing Restaurant services. Names, designations and telephone numbers of concerned officers in the respective organizations/institutions may also be indicated; • Work Plan – indicating the requirement of staff and deployment pattern of staff proposed and other details for smooth, efficient and satisfactory performance of the contract. 		

ANNEXURE-II
DRAFT OF THE AGREEMENT
TO BE JOINTLY SIGNED BY Member
Secretary (RKS) AND THE
CONTRACTOR FOR RUNNING
RESTAURANT IN ADVANCE
IMAGING CENTRE AT SHRI VINOBA
BHAVE CIVIL HOSPITAL SILVASSA
(To be signed on a Stamp Paper of ₹.100/-
to be purchased by the Contractor)

AGREEMENT

This Agreement made this day the _____ between Shri/Mrs/ Ms _____ of M/s _____ of the other part (hereinafter called the caterer) and whereas RKS needs a caterer to run Restaurant for supply of tea, coffee, cold drinks, juice, biscuits, snacks, high-tea, break-fast, lunch and dinner, etc. mentioned in the Tender Document invited by Rogi Kalyan Samiti to the staff, patient, relative of patient's and guests who arrive in the Hospital. Whereas it is thought desirable to grant a Contract (not being a lease) to the caterer to prepare and serve the aforesaid items to the hospital staff, patient, patient's relatives and guests in the Restaurant, office (in special cases as and when required). The terms and conditions mentioned hereinafter, it is hereby confirmed as having been agreed to between the respective parties as under:

1. That the Caterer has been granted the contract to run Restaurant in the premises of Shri Vinoba Bhawe Civil Hospital Silvassa, initially for a period of three years w.e.f. on the terms & conditions contained in the Tender Document, RKS Letter of Award of the Contract and this agreement read together. If during this period, the performance is found satisfactory, the contract may be renewed for further specified period on the existing or mutually agreed to terms & conditions.

2. That the items served by the Caterer shall be wholesome and hygienic prepared in the clean atmosphere. The DMHS/Medical Superintendent /Member Secretary, Rogi Kalyan Simiti and/or their authorized nominees may at any time enter the kitchen area allotted to the caterer for the purpose of this contract and take away samples of raw material, semi-prepared or fully prepared eatable items free of cost for the purpose of inspection, trial or analysis, and the decision of the authorities of the Rogi Kalyan Samiti with regard to the desirability or quality of the food articles offered for consumption shall be final. If any item of the menu/provision of food is found defective or not fit for use/consumption, the Rogi Kalyan Samiti authorities may - (i) issue warning; and / or (ii) get the said raw material/items destroyed and ask the Caterer to purchase fresh stocks, without any payment of compensation to the Contractor for the discarded material/items. If, however, this problem recurs in spite of warning having been issued, the Rogi Kalyan Samiti reserves the right to impose financial penalty as decided by the RKS authorities or the contract may be cancelled without giving any notice.
3. The items of menu, which the Caterer would be expected to supply in the Restaurant, are indicated in the Appendix II. The rates of items to be served by the Caterer shall be valid on annual basis, for one year from the date of contract and in-between revision shall not be allowed. The RKS may, if considered necessary, revise the rates only after one year of the contract in regard to the items of food/eatables and drinks. Till such time that the revised rates become operative, the caterer shall charge the existing rates.
4. That the caterer shall not make any additions or alterations in the premises allotted to him for providing Restaurant services.
5. That the caterer has agreed to keep the premises and its surrounding area neat, clean and tidy at all times and according to the Health/Hygienic conditions bye-laws of the Food Act or any other government/statutory body. In the event of violation of any of the aforesaid bye-laws in and around the Restaurant Kitchen/cooking area or dining hall, the caterer shall be responsible for any penalty/fine imposed by the concerned authorities.

6. That in the event of Health Department or any other government/statutory body authorities taking samples of raw material used by the caterer and those samples are not found fit/up to the mark for human consumption, the caterer shall be fully responsible for any fine/penalty imposed or legal recourse taken by such authorities.
7. That the contractor does not have to pay to the RKS electricity and water charges.
8. That the caterer has agreed to provide sufficient number of cooks, waiters and other support staff in the kitchen and dining hall and shall take all reasonable precautions to ensure that these workers attire themselves properly while on duty and are civil, polite, sober and honest in their dealings with the hospital staff, patient's, visitors and guests. He shall also employ only those workers whose antecedents have been verified by the police and are medically fit in all respects.
9. That any employee deployed by the Caterer in the premises becomes liable for suspension or dismissal by the Hospital due to his actions, disobedience or misconduct, the caterer shall accept the decision of the RKS as final and abide by such decision. In such an event, Rogi Kalyan Samiti shall not in any way be liable for any claim made by the concerned employee of the caterer for wages or damages and the caterer shall keep the caterer shall keep the Rogi Kalyan Smaiti authorities indemnified.
10. The Rogi Kalyan Samiti will have the right to review the working of this contract from time to time and if at any time it is found that the caterer has failed to fulfil any of the conditions of this contract or that his working is unsatisfactory, the RKS may terminate the contract after giving the caterer three-month notice, but no such notice will be necessary if the contract is terminated on the ground of service of any undesirable commodity.
11. That the caterer will not transfer or assign any part of his interest under this contract and that this contract shall also be liable to be terminated by the death or insolvency of the caterer before the expiry of the period of this contract that it is agreed between the parties that no interest whatsoever in the premises has been assigned by the Rogi Kalyan Smaiti to the contractor and the possession of the premises will always be that of the Rogi Kalyan Samiti, even when the premises are in use or occupation of the caterer.

12. The RKS shall provide to the caterer necessary furniture & fixtures, as per attached Annexures and he shall maintain them in good condition. He shall be responsible for their maintenance.
13. The caterer shall provide all other implements for running the Restaurant like cooking elements, crockery, cutlery, table linen, flower posts, livery or the Restaurant Staff and these shall be of good quality and standard.
14. The caterer shall be required to procure gas refills in sufficient quantity for cooking purposes at his cost.
15. Penalty Clause : If the supplier fails to perform the services within the time period(s) specified in the contract. The Agency shall, without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a penalty of 0.5% of the total value of the order per week will be imposed subject to a maximum of 10% of the total value of the order. Once the maximum is reached the agency may consider termination of the contract.
16. The caterer shall also be responsible for the upkeep of articles provided (as per Annexure) by the RKS. In case of any damage to the furniture and equipments (list attached) by any person, he will immediately inform in writing the concerned authorities of the Member Secretary (RKS) for recovery of such losses/damages from the defaulters, failing which the caterer shall himself be liable to pay the cost as decided by the Rogi Kalyan Samiti.
17. That the Caterer shall maintain a Suggestion Book for recording suggestions for improvement of Restaurant Services. Such suggestions, as approved by the Rogi Kalyan Samiti authorities, shall be forthwith acted upon. The suggestion book shall be kept open for inspection by the Rogi Kalyan Samiti designated authorities.
18. That the Caterer shall give 25% discount on all snacks/items to Hospital Staff.

In witness whereof the parties have put their hands to this agreement on the day aforesaid.

Countersigned:

Signed and delivered by:

1.

Member Secretary (RKS)
Shri Vinoba Bhave Civil
Hospital Silvassa, U.T of
DNH.

2.

ANNEXURE-III

FORMAT FOR PERFORMANCE CERTIFICATION REFERRED IN POINT NO.18 (e)

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of the contract and location
2. Agreement no.
 - a. Scope of Contract
 - b. Contract Cost
 - c. Date of start
 - d. Period
 - e. Amount of compensation levied, if any
 - f. Performance Report
 - (i) Quality of Food - Excellent/Very Good/Good/Fair
 - (ii) Resourcefulness - Excellent/Very Good/Good/Fair
 - g. Compliance of all statutory requirements- Yes / No

(Seal of the Organization)
Authority)

(Signature of the Responsible

Date:

ANNEXURE – IV

LIST OF KITCHEN EQUIPEMNT TO BE PROVIDED BY ROGI KALYAN SAMITI

Sr. No.	Description of Item	Qty.
1.	Wash Basin	06
2.	Work Table with Sink	01
3.	Cafeteria Chairs	70
4.	Cafeteria Table - Six Seater	04
5.	Cafeteria Table - Four Seater	05
6.	Cafeteria Table - Two Seater	10
7.	Air Conditioners	13
8.	Kitchen Chimney	01

MENU FOR OFFICIAL LUNCH ETC...

1. ORDINARY LUNCH FOR

Veg Lunch			
Sr No	Menu	ITEMS	Rate
1	Menu	Plain Rice / Zeera Rice / Pulav	₹.80/-
		Chapati / Puri (plain / stuffed)	
		Dal / Kadi / Sambhar	
		Gravy Veg	
		Dry Veg	
		Salad & Papad, Pickle ,	
		Dessert	

2. SPECIAL LUNCH

SPL Veg Lunch			
Sr. No.	Menu	Items	Rate
1.	Starter (Any 2)	Paneer chilli dry / Paneer Tikka /Veg lolipop / Manchurian Dry / Papdi Chat / Cutlets/ Hara Bhara Kabab / Spring Rolls /Spinach Cheese Rolls / Cheese Corn Balls / Paneer Tikka Dry / Sabudana Vada / Daal Vada / Kothambir Vadi / Dhokala / Paatara / Optional	₹.160/-
2.	Beverages	Cold Drink / Fresh Fruit Juices / Lemonade	
3.	Soup	Tomato / Mancaou / Hot N Sour / Lemon Corriander / Other	
4.	Main course	Plain Rice / Zeera Rice / Pulav (Any One)	
		Chapati / Puri (Plain / Stuffed)	
		Dal / Kadi / Sambhar	
		Seasonal Veg./ Stuffed Veg Curry	
		Paneer Pre.(Veg)	
		Salad & Papad, Pickle	
5.	Dessert	One Seasonal Fruit & Sweet Dish Any One / Ice Cream	₹.160/-
6.	Water	Mineral Water	

The Successful Bidder must provide the following basic menus and the rates:

List Of Snacks & Beverages For Outdoor Restaurant		
List Of Beverages		
Sr. No.	Items	Rate
1.	Tea: 100 ml	₹.10/-
2.	Coffee : 100 ml	₹.15/-
3.	Lemon Water: 200 ml	₹.15/-
4.	Green Tea / Black Coffee	₹.15/-
5.	Milk : 200 ml	₹.20/-
6.	Cold Drink: 200 ml	As per MRP
7.	Fresh Seasonal Juice : 200 ml	₹.30/-
8.	Sweet/Salted Lassi : 200 ml	₹.30/-
9.	Masala Lassi : 200 ml	₹.30/-
10.	Milk Shake: 200 ml	₹.40/-
11.	Soup : 200 ml	₹.30/-

LIST OF SNACKS AT CAFETERIA

Sr. No.	ITEMS	RATE
1.	Samosa : 2nos with tomato sauce & green chutney	₹.30/-
2.	Veg.Pakoda : 200gms with tomato sauce & green chutney	₹.25/-
3.	Daal vada (2 nos) with tomato sauce & green chutney	₹.25/-
4.	Vada pav : 3 nos pav with 3 vadas with tomato sauce & green chilli chutney	₹.30/-
5.	Boiled egg : 2 nos	₹.20/-
6.	Omlette(1egg) with 2 bread piece/pav : 2 nos	₹.25/-
7.	Bhurji (2 egg) with pav : 2 nos	₹.35/-
8.	Poha : 200 gram	₹.25/-
9.	Upma : 200 gram	₹.25/-
10.	Bread butter/jam : 3 slice(large size)	₹.20/-
11.	Sandwiches : 2 slice with tomato sauce & green chutney	₹.30/-
12.	Puri-sabji : 5 piece with 50 gram sabji	₹.35/-
13.	Ice-cream : 200 ml	MRP
14.	Plain dosa with sambhar & coconut chutney : 2 nos	₹.25/-
15.	Masala dosa with sambhar & coconut chutney : 1 nos	₹.35/-
16.	Mysore masala dosa-sambhar-chutney : 1 nos	₹.40/-
17.	Uttapam with sambhar & coconut chutney : 1 nos	₹.25/-
18.	Idly(rice / rava) – Sambhar – Chutney : 2 nos	₹.30/-
19.	Medu vada / daal vada – sambhar chutney : 2 nos	₹.40/-
20.	Bhel (mamara / corn) – 200 gm	₹.25/-
21.	Veg. Cutlet / kabab : 2 nos	₹.30/-

Sr. No.	ITEMS	RATE
22.	Sabudana vada :4 nos	₹.30/-
23.	Fruit salad with cream : 200 gm	₹.40/-
24.	Fruit salad without cream : 200 gm	₹.30/-
25.	Papdi chat : 200 gm	₹.30/-
26.	Stuffed paratha (aloo/gobhi/ mix veg.) with curd (50 gm) and pickle : 1 nos	₹.25/-
27.	Paneer paratha with curd (50 gm) n pickle : 1 nos	₹.35/-
28.	Dabeli : 2 nos	₹.30/-
29.	Pasta (red gravy / white gravy) : 200 gm	₹.60/-
30.	Macroni : 200 gm	₹.35/-
31.	Hakka noodles : 200 gm (snacks)	₹.30/-
32.	Maggi : 100 gm	₹.25/-
33.	Mini pizza : 1 nos	₹.40/-
34.	Spinach corn cheese balls : 2 nos	₹.30/-
35.	Chole bhature with chopped onion : 2 nos	₹.40/-
36.	Veg biryani : 200 grams with 100 gm curd	₹.60/-
37.	Zeera rice with sambhar / dal , salad : 100 grams	₹.50/-
38.	Fried rice with sechwan chutney : 200 grams	₹.70/-
39.	Paneer pakoda : 200 grams	₹.35/-
40.	Pav bhajj with chopped onion : 2 nos	₹.40/-
41.	Dal rice with achar 100 grams	₹. 45/-
42.	Aaloo tikki / papdi chat	₹.30/-

Thali – Only for Hospital Staff

Sr. No.	ITEMS	RATE
1.	Chappati (3) -Sabji (50gm)- Dal (100gm) -Rice / zeera rice (200gm) -Salad,achar – papad	₹.50/-
2.	Curd / buttermilk /lassi (200ml) EXTRA	₹.15/-
3.	Sweets only on demand i.e. Gulab Jamun (2 piece)/ Jalebi / Kheer / Sheera etc	₹.25/-

MENU FOR DEIC

Rates ₹.90/- Per Head

Sr. No.	Menu (Item From Each Group as per the Dietician Opinion)			Rate
1.	Fruit milk shake / plain milk	Palak Idly / Moong Daal Chilla / Veg Dhokla / Veg Upma/ Kheer Wd Dry Fruits / Sheera (Carrot / Dhudhi / Rava) / Paneer Pakoda / Veg Kabab / Dosa/ Veg Pulav / Veg Khichadi – Kadi / Stuff Paratha / Boiled Sprouts	Any 1 Seasonal Fruit / 1 Egg	₹.90/-

❖ Menu should be different for all week days

BREAKFAST/SNACKS MENU FOR CAMP/MEETINGS
(9.00 AM TO 5.00 PM)

Sr. No.	ITEMS Breakfast (Any of the Below)	RATE
1.	Tea- coffee- green tea- buttermilk Poha/bread butter/Dry Fruit cookies (chocolate/walnut/oats/multigrain/nuts cookies) - water bottle = 1 plate	₹.50/-
2.	coconut water- fresh fruit juice - dry fruit milkshake plum cake- pastry – protein bars water bottle -= 1 plate	₹.80/-
3.	Tea- coffee- green tea- buttermilk Khaman/dhokla/Harabara kebab/paneer pakoda/veg sandwich water bottle =1 plate	₹.60/-
4.	coconut water- fresh fruit juice - dry fruit milkshake-lassi-vanilla milkshake Khaman/dhokla/Harabara kebab/paneer pakoda/veg sandwich water bottle =1 plate	₹.90/-
5.	Calorie control:- Green tea -coconut water- fresh fruit juice – lemonade – roasted walnuts n almonds – phol makhana – vegetable sandwich – cut fruits	₹.60/-

Sd/-

**Member Secretary
Rogi Kalyan Samiti**

Shri Vinoba Bhawe Civil Hospital
“Tel.No.0260-2642940, 2640615”
e-mail ID : svbch.sil@gmail.com

PRICE BID

**Running of Cafeteria (Restaurant) all types of snacks and meals etc.
at Shri Vinoba Bhave Civil Hospital, Silvassa.**

Sr. No.	Particulars	Monthly Rent
01.	Running of Cafeteria (Restaurant) All types of snacks and meals etc. at Shri Vinoba Bhave Civil Hospital, Silvassa.	

(Rupees in words _____
_____)

Conditions of Tender documents may be read before quoting rate. The **Highest Rent** quoted by the bidder will be awarded the contract, if he/she satisfies other conditions. EMD of ₹.1,00,000/- in FDR of Schedule Bank should be enclosed.

Sd/-
Member Secretary
Rogi Kalyan Samiti
Shri Vinoba Bhave Civil Hospital
“Tel.No.0260-2642940, 2640615”
e-mail ID : svbch.sil@gmail.com